

## **CUSTOMIZING SHORTCUTS IN MYCHART**

Customize your shortcuts in MyChart to easily access the features you use most often.

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	Welcome, MyChart! 💿 🔶
1. On the MyChart home page, click the	
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change and choose a new option	Change Your Shortcuts
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	3. Click Save changes.
additional shortcuts or proceed to	🙆 View Care Team V 🗹 Messages V 🖉 Letters V
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For questions about Phelps Health MyChart, email mychart@phelpshealth.org or call (573) 458-7550.

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